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### **1. PROGRAM DESCRIPTION**

The William Harvey International Translational Research Academy (WHRI-ACADEMY) is a new international mobility fellowship programme which aims to provide multidisciplinary projects to transnational researchers to help to maximize their career development opportunities in healthcare and life sciences. WHRI-ACADEMY is managed by the William Harvey Research Institute in Barts and The London School of Medicine and Dentistry, a faculty of Queen Mary University of London, United Kingdom. WHRI-ACADEMY receives funding from the European Union's Seventh Framework Programme for Research and Technological Development under Grant Agreement number 608765.

### **2. ORGANISATIONS AND THE PEOPLE INVOLVED**

The research project shall be submitted by the Applicant in liaison with his/her chosen Host organisation. **Applicant** refers to the *Experienced Researcher* that applies for the mobility fellowship (*Incoming or Outgoing, see point 4*). **Host organisation** refers to the organization that administers the funding for the fellowship. The appointed *Experienced Researcher* carries out his/her research project in the chosen Host organisation. The section “Host organisations” gives information about the entities that have already agreed to take part in the WHRI-ACADEMY International Fellowship Programme ([www.whri-academy.eu](http://www.whri-academy.eu)). Please note that WHRI-ACADEMY is open to enroll additional organisations. **Scientist-in-charge** refers to the person responsible for supervising and mentoring the appointed *Experienced Researcher* at the chosen Host organisation.

### **3. TOPIC OF THE PROJECT**

Research fields within healthcare and life sciences are chosen freely by the applicants. All research carried out under WHRI-ACADEMY must adhere to fundamental ethical principles and meet the requirements set out in the text of the People Specific Programme:

[http://cordis.europa.eu/fp7/ethics\\_en.html#ethics\\_cl](http://cordis.europa.eu/fp7/ethics_en.html#ethics_cl).

Seven research areas are considered. The research areas are:

- 1) Molecular and Structural Biology and Biochemistry;
- 2) Physiology, Pathophysiology, including cardiovascular diseases and Endocrinology;
- 3) Genetics, Genomics, Bioinformatics and Systems Biology;
- 4) Cellular and Developmental Biology;
- 5) Neurosciences and Neural Disorders;
- 6) Immunity and Infection; and
- 7) Diagnostic Tools, Therapies and Public Health.

There is no predefined budget allocation among the research areas. The Applicant chooses the main research area of her/his project but secondary areas can also be selected in case of multidisciplinary projects.

#### 4. TYPE OF MOBILITY FELLOWSHIPS AND DURATION

Under Call 4, WHRI-ACADEMY offers two types of transnational mobility fellowship. The final number of selected fellows will depend on the quality of the applications received.

Fellowship scheme	Type of mobility
INCOMING	<p>→ For non-residents of the Host country.</p> <p>→ Researchers from any nationality can apply.</p>
OUTGOING	<p>→ For residents of EU Members States or Associated Countries.</p> <p>→ Mobility is <u>from</u> an EU Member State or Associated Country <u>to</u> a Third Country (with a preferably return phase to either an EU Member State or Associated Country). <b>The return phase shall not exceed 15% of the total length of the fellowship.</b></p>

In all cases (Incoming and Outgoing), the duration of the fellowship must be a *minimum of 12 months and a maximum of 32 months*.

#### 5. ELIGIBILITY CRITERIA

A number of eligibility criteria must be fulfilled by the proposal submission deadline. Applications not meeting the criteria will not be evaluated but rejected instead.

For an application to be eligible:

- a) It must be received **before the deadline: 18 November 2015, 17h00 UK time**
- b) It must be **submitted via email: [x.sandin@qmul.ac.uk](mailto:x.sandin@qmul.ac.uk)**
- c) It must **include the following 5 documents:**
  - Administrative Form
  - Research Project
  - Curriculum Vitae
  - Letter of Commitment
  - Budget
- d) **Level of experience.** Please note that applicants must, at the time of the recruitment by the chosen Host organisation, either be in possession of a doctoral degree (PhD), or have at least four years of research experience (full-time equivalent) since gaining a university diploma giving him/her access to doctoral studies either in the country in which the degree/diploma was obtained or in the country in which the research training is provided. Only time spent on post-graduate research activities (remunerated, and including the period of research training, e.g. PhD training) can be included (i.e. working outside research should not be taken into account).
- e) **Mobility rule.** Please note that applicants must not have resided or carried out their main activity in the chosen Host country for more than 12 months in the 3 years prior to the proposal submission deadline (18 November 2015).

The templates of these documents can be found in the section “Application package” ([www.whri-academy.eu](http://www.whri-academy.eu)). Please note that these templates cannot be modified, and, once completed, they must be converted into PDF.

Level of experience: restrictions

- First-professional degrees will not be considered in themselves as PhD-equivalent.
- Note that in the context of Marie Curie Actions, Medical Doctor (MD) studies are not taken as equivalent to PhD studies. For MDs, the requirement of 4 years of full-time research experience will apply.

## 6. FUNDING

The contribution of WHRI-ACADEMY is €37,250 per fellow-year.

Please note that the financial support for Marie Curie COFUND is calculated on the basis of eligible fellows-year and takes the form of grants covering up to 40% of the annual fellowship costs as specified in the Partnership Agreement between WHRI-ACADEMY and each of the institutions that have already enrolled as Host organisation within the Programme.

### EXAMPLE

#### **Chosen Host country: Belgium**

Total EU contribution per fellow-year: €37,250.00

Please note that this EU contribution must not exceed 40% of the annual fellowship costs.

The annual budget (for 1 year project) shall therefore be €93,125.00

The contribution of the Principal Investigator to match the COFUND shall be 60% of the annual budget.

That means €55,875.00.

The eligible expenses may be broadly divided into: a) Living allowance, b) Mobility allowance, and c) Contribution to the research costs.

Fellows receive a **Living allowance**. **The Host organisations are allowed to use their own salary scales to support the costs for the fellows' salary costs.** WHRI-ACADEMY contribution for the Living allowance is € 29,000 per fellow-year. If the Living Allowance is totally covered by a national/regional donor, the COFUND contribution for the Living Allowance cannot be used to top up the existing Living Allowance, unless approval of the national/regional donor. This contribution shall be moved to the “Contribution to the research costs”.

The **Mobility allowance** is a relocation allowance and family status is not taken into consideration. WHRI-ACADEMY contribution for the Mobility allowance is €750 per fellow-year.

The **Contribution to the research costs** will be provided for the benefit of the Fellow. WHRI-ACADEMY contribution for the “Contribution to the research costs” is €7,500 per fellow-year. The “Contribution to the research costs” will be managed by the Fellow with the support of the Scientist-in-Charge.

## **7. HOW TO APPLY**

Please follow carefully the different steps during the preparation and final submission of your application. For further information, please read the Guideline for Applicants.

**STEP 1: READ** the admission requirements.

**STEP 2: SELECT** the research area of your interest

**STEP 3: CHOSE** the Host organisation and Scientist-in-Charge you wish to work with

**STEP 4: CONTACT** the chosen Scientist-in-Charge to discuss your project idea. Please note that it is important to prepare a project idea that fits well with the chosen laboratory research interests in order to convince him/her that you are the ideal candidate!

The section “Host organisations”, [www.whri-academy.eu](http://www.whri-academy.eu), gives information about the institutions that have already agreed to take part in the Programme.

Please note that WHRI-ACADEMY is open to enroll additional Host organisations.

**STEP 5: EXPRESSION OF INTEREST (EOI)** – if the chosen Scientist-in-Charge approves your project idea and s/he is happy to accept you as a candidate for a WHRI-ACADEMY fellowship, you shall complete the EOI and send it to [x.sandin@qmul.ac.uk](mailto:x.sandin@qmul.ac.uk)

Please note that the template “Expression of Interest – EOI” can be found in the section “Application package”, [www.whri-academy.eu](http://www.whri-academy.eu)

**STEP 6: PREPARE YOUR PROPOSAL** jointly with your chosen Scientist-in-Charge and his/her organisation. Please note that the application documents can be found in the section “Application package”, [www.whri-academy.eu](http://www.whri-academy.eu)

**STEP 7: SUBMIT** your proposal via email, [x.sandin@qmul.ac.uk](mailto:x.sandin@qmul.ac.uk), **before the deadline (18 November 2015)**.

## **8. EVALUATION AND SELECTION**

The evaluation and selection will take place within a maximum period of four months following the submission deadline. Each criterion will be scored out of 5, being 1 the lowest score and 5 the highest score.

Weighting is equal among criteria and you need to reach a minimum score of 3 for each criterion.

Criteria	Weightings	Threshold
Criteria 1: Project objectives	30%	3
Criteria 2: Methodology		
Criteria 3: Work plan	15%	3
Criteria 4: Clarity and quality of training for the development of the researcher	30%	3
Criteria 5: Supervisor(s) and chosen host organisation	15%	3
Criteria 6: Communication and results dissemination	10%	3

## 9. INDICATIVE TIMETABLE

- Launch of the 4<sup>th</sup> Call for Proposals: 19 August 2015
- Deadline: 18 November 2015 at 17:00 (UK time)
- Notification of the results: up to 3.5 months after the deadline submission (no earlier than 28 Feb. 2016)
- Notification of acceptance by successful applicants and negotiation of the fellowship contract: within 14 days of receiving the notification of the results and confirmation of selected proposal for funding
- Starting date of the project for successful applicants: within a time frame of 3 months (\*) following the notification of the results and confirmation of selected proposal for funding. **Please note that 15 April 2016 is considered as the earliest eligible starting date.**

*(\*) Depending on the duration of your project, it shall be lower than 3 months in order to complete it before December 2018, end date of this international fellowship programme.*

## 10. ADDITIONAL INFORMATION

Enquiries should be addressed to the Programme Office: [x.sandin@qmul.ac.uk](mailto:x.sandin@qmul.ac.uk) / +44 (0)20 7882 6233